

**DeForest Area School District
Board of Education Meeting Minutes
Monday, January 22, 2024 – 6:00 pm.**

1.	<p>Convene</p> <p>President Gail Lovick called the January 22, 2024 regular meeting of the DeForest Area School District’s Board of Education to order at 6:01 p.m in the Boardroom of the District Office, 500 S. Cleveland Avenue, DeForest, WI 53532.</p> <p>Director of Human Resource Services, Nate Jaeger, verified that the meeting was properly noticed.</p> <p>Board members present: Jan Berg, Brian Coker, Sue Esser, Jeff Hahn, Linda Leonhart, Gussie Lewis, Gail Lovick, Stephanie Sarr, and Megan Taylor. Absent were: . Also present were administrators Kathleen Davis-Phillips, Dyanna Kadrich, Kate Dabetic, Chris Smith, Nate Jaeger and Kathy Williams.</p> <p>The Pledge of Allegiance was recited.</p> <p>Gussie Lewis recited the DeForest Area School District’s Mission, Vision, and Equity Statements.</p>
2.	<p>Approval of the Agenda</p> <p>A. Review DASD Board of Education Norms and Working Agreements B. Approve Agenda</p> <p>On a motion by Berg, seconded by Leonhart, and passed unanimously by voice vote, the agenda was approved.</p>
3.	<p>Announcements by the Chair</p> <p>The Board of Education may convene into Closed Session following the regular meeting for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, in accordance with WI Statute 19.85(1)(c), {Preliminary consideration of nonrenewal or resignation of an Administrative employee} and for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in accordance with WI Statute 19.85(1)(e) {consider adjustments to parameters of sale of the Holum Education Center site}</p>
4.	<p>Board Education</p> <p>A. Presentation of DeForest Area School District Enrollment Projections Report, MDRoffers Consulting (OE-5 Financial Planning)</p> <p><u>Discussion</u>: Mark Roffers, MDRoffers Consulting was present to provide district</p>

enrollment projections. Projecting the amount, type, and location of future residential development—as well as household changes in existing homes—is a tested method of projecting future student enrollment change. This Community Growth & Projections Report was prepared to assist the DeForest Area School District (DASD) to gain a clearer understanding of the impact of residential development and demographic change on future student enrollment, where in the DASD area enrollment change is projected to occur, and possible future needs for new or expanded school facilities. The projection is that over 7,000 new housing units will be developed in DASD by 2035, with a projected increase of enrollment of 1,000+ students. Moderate increased enrollment projections at Eagle Point and Yahara Elementary, with a significant increase at Windsor Elementary is expected. By 2035, it is projected that most District buildings will be at or above capacity.

B. Information on Leadership training and staff retention strategies with Bonita Coleman (OE-4 Personnel Administration)

Discussion: Dr. Bonita Coleman, Director/Leader Coach, Student Education, presented information on the professional development and leadership training that she is providing to the District leadership team, specifically as it relates to staff retention strategies. She explained evidence-based leadership and the nine principles of the framework.

5. Board Business & possible Board action

A. Discussion of presentation and preliminary scheduling for Board and Community Engagement sessions

Discussion: Kathy Williams, School/Community Relations Coordinator facilitated a discussion about the presentation that will be given at Board and community engagement sessions, and assisted with scheduling the sessions.

B. Presentation and possible approval of Board Policy OE-6 Financial Administration Monitoring Report

Discussion: Director of Business & Auxiliary Services, Kathleen Davis-Phillips, presented the monitoring report for Board policy, OE-6, Financial Administration. She presented the report as in compliance, with exceptions noted. Davis-Phillips explained the components that are involved in financial administration, including the annual district audit. Suggestion is to review indicator language for 6.9, indicator 1.

On a motion by Coker, seconded by Hahn, the DeForest Area School District Board of Education voted to accept OE-6, Financial Administration Board Policy Monitoring Report, as presented, as in compliance with exception notes. The vote passed with a unanimous voice vote.

On a motion by Leonhart, seconded by Berg, the DeForest Area School District Board of Education voted to approve OE-6, Financial Administration Board Policy Monitoring Report, as in compliance, rather than in compliance with exceptions noted, as was presented. The vote passed with a unanimous voice vote.

6.	Public Input - None.
7.	<p>Board Consent Agenda</p> <ul style="list-style-type: none"> A. Accept Minutes - January 8, 2024 B. Board approval of Open Enrollment Seats for the 2024-2025 School Year C. Renewal of Administrator Contracts per State Statute 118.24, including Superintendent Contract D. Approval of Memorandum of Understanding for School Resource Officer (SRO) Program for 2024-2027 E. Approval of Summary Statement for Board Policy - R-2 Numeracy Monitoring Report <p>Hahn made a motion, Lewis seconded to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.</p>
8.	<p>Superintendent Consent Agenda</p> <ul style="list-style-type: none"> A. Personnel Recommendations <u>Certified Staff Recommendations for Approval</u> <ul style="list-style-type: none"> I. Separations: Gretchen McClain - English Teacher DAHS - retirement effective 6/6/2024 II. Appointments: None. III. Other: None. <p><u>Other Administrative Actions</u></p> <ul style="list-style-type: none"> I. Separations: None. II. Appointments: Melissa Peterson - EC Special Education Assistant EPES - new position Paul Savage - Custodian DAMS - open position Brandie Thrall - Recess Supervisor EPES - replacing Debra Clark III. Other: None. B. Vouchers Payable/Treasurer's Report Paid: 208720-208790, 232401302-232401414, 202300400-202300404 <p>Berg made a motion, Taylor seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.</p>
9.	<p>Press Verification</p> <p>No member of the press was present at this time.</p>
10.	<p>Convene into Closed Session</p> <p>Hahn moved, Sarr seconded, to move into closed session at 7:56 pm. The motion was adopted by the following vote: Aye –Berg, Coker, Esser, Hahn, Leonhart, Lewis, Lovick, Sarr, and Taylor. Naye – None. Absent – None.</p> <p>While in Closed Session, the Board conducted business in accordance with WI Statute 19.85(1)(c).[Preliminary consideration of nonrenewal or resignation of an Administrative employee] and WI Statute 19.85(1)(e) [consider adjustments to parameters of sale of the Holum Education Center site]</p>

11.	<p>Reconvene into Open Session</p> <p>On a motion by Hahn, seconded by Berg, and passed by a unanimous show of hands the Board of Education reconvened into open session at 8:44 pm.</p>
12.	<p>Further discussion or action related to Closed Session business</p>
13.	<p>Board Debrief</p>
14.	<p>Adjourn</p> <p>The Board of Education adjourned at 8:47 pm on a motion by Sarr, seconded by Coker, and passed unanimously by voice vote.</p>
	<p>DASD BOE President Signature:</p>
	<p>Date:</p>